



NATIONAL DENTAL COLLEGE & HOSPITAL

Gulabgarh, DERA BASSI, Distt. S.A.S. Nagar, Mohali (Punjab)



Admission for BDS

**INFORMATION BROCHURE/PROSPECTUS
2018**



The Management



Lt Col (Retd) G.S. Sandhu
Chairman
Management Committee



Dr. Vinay S. Dua
Director Principal

Department of Conservative Dentistry & Endodontics





**PRICE 1500/-
(POSTAGE EXTRA)**





Our Vision

- ❑ Qualitative growth in selected areas of study.
- ❑ Motivation building among the faculty and the students.
- ❑ Highest standard of discipline and good work culture.
- ❑ Create environmental friendly awareness among the students.
- ❑ Task oriented, integrated growth of faculty in academics, enabling them to join elite group of educationists & academicians.

Aims & Objectives

- ❑ Providing World Class Education to the students.
- ❑ Equipping the institution with the latest equipment available in the field of Dentistry.
- ❑ Empower & Instill confidence in Doctors and make them well versed with the latest knowledge in Dentistry.
- ❑ Creating awareness for Dental care amongst rural population and provide them dental treatment at subsidized/free rates.
- ❑ Global awareness in research work through state of art electronic equipment & resources.



Introduction

Welcome our dear student. You are one of the few lucky students; contemplating to join one of the well reputed Dental Institute of the country.

Lt. Col. (Retd) Gurbir Singh Sandhu our founder Chairman of the society has strong belief, dedication and determination to serve the sick and render memorable service to the society through the Medical Education. He conceived an idea of starting a Dental College & Hospital at Dera Bassi for imparting dental education and for providing much needed dental care to the people.

On 10th September, 1996 he formed Medical Education and Rural Welfare Society along with Dr. K.S. Sandhu and they resolutely resolved to set up a Dental College and 100 Bedded Multi Speciality General Hospital at Dera Bassi. Thus, National Dental College and Hospital and National General Hospital came into existence. These institutes are recognized by the Central Government, DCI and affiliated to Baba Farid University of Health Sciences, Faridkot (Punjab).

Nevertheless, our college is a private college and is managed by highly dedicated former Army Officers and eminent Medicos and Dentists who are determined to disseminate the moral values, character and discipline virtually by personal example.

The aim of the management is to develop the entire Institute into a Modern and Unique Organisation capable of imparting the best Dental and Medical Education and providing the best possible Dental Care. The Institute has come up

with lot of hard work and sincere efforts of the management, highly dedicated team of teachers, dentists and administrative staff who work round the clock with missionary zeal.

Initially we started with 60 seats and were upgraded to 100 seats for BDS course from Session 2005-2006 onwards. BDS course with intake of 100 seats was recognized by DCI in 2005. Since then our Ten Batches (each 100 Seats) have successfully graduated and are serving the society. We Started our MDS course in four specialities that is in Oral & Maxillofacial Surgery (2 seats) Pediatric & Preventive Dentistry (3 seats), Periodontics (4 seats) and Conservative Dentistry & Endodontics (4 seats) with total intake of 13 seats. Since then our Eight batches have successfully graduated and are serving the society. Our Ninth batch for MDS course is in progress in four specialities. Central Government and Dental Council of India has recognized MDS course in four specialities vide Govt. of India, Ministry of Health and Family Welfare, Nirman Bhavan, New Delhi Letter No. V-12017/70/2005-DE dated 3rd December 2010 and BDS courses for intake of 100 seats was recognized by DCI in 2005. We have continually equipped ourselves with the latest equipment and cutting edge clinical know-how through our well qualified, experienced and learned faculty members.

The Institute is equipped with all kinds of modern facilities for training of students and proper care of patients. We have eminent professors; and well experienced teachers on our rolls.



From the Director Principal's Desk



Dr. Vinay S. Dua
Director Principal

Dear Students,

It is a matter of immense pride to announce that National Dental College, Dera Bassi has completed Eighteen years. It continues to be one of the premier dental colleges of North India. Its impressive growth is itself a testimony to the fact that success essentially depends on the 3 D's i.e. Dedication, Devotion & Determination. You are going to be part of this renowned institution and as a proud Director Principal, I extend you a hearty welcome.

Sprawled in the area of 06 acres with open and natural ambience, the College has well designed departments, well equipped laboratories, well stocked and computerized library, emergency clinic running round the clock, modern operation theaters, guest house and well maintained lawns. The College is proud of its highly qualified and research oriented experienced faculty and well organized and proficient management.

Recognized by the Dental Council of India and affiliated to Baba Farid University of Health Sciences, Faridkot, the College offers BDS Course with the intake of 100 seats and MDS Course in four specialities viz Oral & Maxillofacial Surgery (2 seats), Pediatric & Preventive Dentistry (3 seats) Periodontology (4 seats) and Conservative Dentistry & Endodontics (4 seats) with total intake of 13 seats.

The institution has always endeavoured to provide quality education by providing excellent teaching, training & hospital facilities and thus earned the reputation of an Institute of Par Excellence.

I sincerely hope and believe that the education and training you will receive here will lead you to a very bright and enriched professional career.

With best wishes

Dr. Vinay S. Dua



Our Alumni who qualified for MDS Course



Dr. Prabhjot Kaur



Dr. Manpreet



Dr. Kamalpreet K



Deepshekha Soni

Collage rank holders



Aditi Bhatia
1st
Distc.in ODO



Akriti Pathania
2nd



Poorva Singh
3rd



Roll of Honour Toppers in BDS Final Year

Year	Name	Father's Name	Marks	Percentage
2004	Asuneet K. Chhabra	I.P.S. Chhabra	943	67%
2005	Gurtaj Singh Sandhu	Lt. Col. G.S. Sandhu	1025	73% First in University with distinction in four subjects.
2006	Shaiffy	Jagdish Rai	932	67%
2007	Harsimrat Kaur	Karaj Singh	973	70%
2008	Karan Singh	Lt. Col Rajinder Singh	914	65%
2009	Huma Suleman	Mohd. Suleman	967	69%
2010	Shipra Gupta	Virbhushan Garg	976	70%
2011	Ankita Sharma	Ajay Kumar Sharma	560	70%
2012	Ramandeep kaur	Amarjit Singh	1070	66%
2013	Anubhav Garg	Vinod Kumar	1104	69%
2014	Raj Kumar Verma	Shiv Lal Verma	1120	70%
2015	Prabhjeet Kaur	Baljit Singh	1028	64.25%
2016	Abha Kathuria	Mahesh Kathuria	1079	67.43%
2017	Ripudaman Kaur	Avtar Singh	1137	71.06%
2018	Aditi Bhatia	Atul Bhatia	1118	69.87%



Management

Lt. Col. (Retd.) G.S. Sandhu

Smt. Jatinder Kaur

Dr. K.S. Sandhu

Smt. Nimrat Bhattal

Smt. Anureet Grewal

Dr. Deepak Grover

Dr. Hiteshwer Singh

Dr. Vikram Grewal

Chairman

Managing Trustee

Managing Trustee

Trustee

Trustee

Director Student's Welfare

Trustee

Trustee

Administrative Staff

Dr. Vinay S. Dua

Dr. Preet Kanwal Singh Ahluwalia

Dr. N. M. Sharma

Sh. SKR Talukdar

Sh. Kapil Kumar

Sh. Umesh Saini

Sh. Pawan Kumar

Sh. Rakesh Bhatnagar

Sh. Nardev Sharma

Ms. Bhupinderjit Kaur

Sh. Gurnam Singh

Director Principal

Vice Principal

Medical Superintendent

National General Hospital

Office Superintendent

Accountant

Cashier

Adm. Officer

PA to Chairman

PA to Principal

Warden Girl's Hostel

Asstt. Adm. Officer & HR

and Warden Boy's Hostel

Phone : College : 01762-282612, 281378
Fax : 01762-284305, 0172-2560701
Mobile College : 09814011387, 9914680523, 8968886342
Boys Hostel : 09915590782
Girls Hostel : 09216836903, 9914686860
Website : www.nationaldentalcollege.org
Email : ndch1234@gmail.com



This Prospectus has been published keeping in view the Government of Punjab guidelines & Department of Medical Education & Research. (Health III Branch) Notification No. 5/3/2017-5HB-III/656 dt. 06-02-2018

Admission to BDS Course

1. The course of studies for award of degree of Bachelor of Dental Surgery is for five years including one year compulsory rotatory Paid internship.

2. Distribution of Seats :

a) Govt. quota	50 seats
b) Management quota	35 seats
c) NRI quota	15 seats
Total	100 seats

Note : Distribution of seats mentioned herein is subject to change at anytime in accordance with the decision, if any, of the Courts/Govt. of India/Punjab Govt./DCI/ Baba Farid University of Health Sciences, Faridkot.

3. Govt. Quota Seats :

a) Eligibility : Eligibility is as per the Govt. Notification/Prospectus 2018 issued by Baba Farid University of Health Sciences, Faridkot.

b) Criteria for Admission :

- i) Age : as per NEET-UG- 2018 Candidate must have completed the age of 17 years on or before 31st December of the admission year.
- ii) Should have studied during his/her 10+1 and 10+2 examination from a recognized institution situated in the State of Punjab only, except for the exemptions wherever applicable. The candidate would be required to submit a certificate to this effect from the Principal/Head of the institute last attended in the prescribed proforma.
- iii) The candidate should be a bonafide resident of Punjab. The Resident status of the Punjab State, will be taken in terms of Punjab Government, Department of

Personnel and Administrative Reforms (PP II Branch) letter No.1/3/95-3PP II/9619 dated 6th June 1996, ID No. 1/2/96-3PP-2/8976, dated 7th July 1998 and ID No. 1/3/95-3PP II/81, dated 1st January 1999 and further instructions issued by the Department, if any, and the same shall be adhered.

iv) Pb. Govt. Notifications No. **5/3/2017-5HB-III/656 dt. 06-02-2018** are being strictly followed.

4. Management Quota Seats

These seats shall be filled on the basis of NEET-UG 2018 by the Admission Committee/ BFUHS. as per the Notification.

5. Management Seats (NRI Category)

a) There are fifteen (15) seats under NRI category, which can be increased or decreased at any time in accordance with the decisions, if any, of the Court/Govt. of India/Dental Council of India.

b) Eligibility for NRI

- i) All the admissions will be based on the merit of NEET -UG-2018.
- ii) The candidate must be 17 years of age as on or before 31st December of the admission year.
- iii) The candidate is required to submit an Eligibility Certificate obtained by him/her from Baba Farid University of Health Sciences, Faridkot.

c) Criteria of Admission : Preferences

Admission will be made in the following order.

- i) Category I - NRI Candidates who originally



belong to Punjab state.

- ii) Category II - NRI Candidates who originally belong to an Indian state other than Punjab.

6. Unfilled or Vacant Seats

In the event, any seat(s) remaining unfilled or falls vacant after second counseling fixed by the Baba Farid University of Health Sciences Faridkot, the same will be filled by the University as per the Neet-UG- 2018 merit list.

7. Declaration by Candidates

Each Candidate and the parents shall submit a sworn declaration that the candidate has not taken admission in more than one College.

8. General Information

- a) All admissions are provisional and are subject to the approval of the Vice Chancellor, Baba Farid University of Health Sciences, Faridkot.
- b) The courses of study and examinations will be as per Baba Farid University of Health Sciences Regulations.
- c) Classes for failed/reappear students will start immediately after the declaration of the results. Attendance in these classes is compulsory.
- d) The Rules and Regulations, including fees to be charged, are subject to revision and amendment from time to time, and the revised decision will be applicable irrespective to those mentioned in this Information Brochure/prospectus.
- e) Candidates are required to read and understand each and every instruction contained in this Information Brochure/prospectus. They are responsible for any lapse, omission or failure to

comply with these instructions.

9. Migration from the Dental College to another is not the right of a student. Only in exceptional cases, migration from the Dental College to another may be considered by the Dental Council of India and Baba Farid University of Health Sciences, Faridkot as per the criteria laid by them.

10. Area of jurisdiction

For all legal matters the area of jurisdiction of this college lies in Chandigarh, Mohali, and Dera Bassi, for the purposes to settle disputes arising due to admissions, discipline & related to examinations.

Director, Research and Medical Education will be appellate authority in case of any dispute for all institutions.

11) Tuition Fees. The Fees is Charged as per the Punjab Govt. notification. The excerpts of the notifications regarding fees are reproduced as

under:-		
BDS	Gove Quota	Management Quota
1st Year	Rs. 1,65,000/-	Rs.220,000/-
2nd Year	Rs. 1,81,500/-	Rs.242,000/-
3rd Year	Rs. 1,99,650/-	Rs.2,66,200/-
4th Year	Rs. 2,19,615/-	Rs.2,92,820/-
NRI Students: Fees for Full Course		US \$ 44,000

- i) The fee will be payable on Half Yearly basis. The Students shall have to give a bank guarantee/surety bond for the balance fee of whole course. Any student who wish to leave the course midway he/she shall have to pay the balance fee of the whole course.
- ii) If any candidate is shifted from one college to another in the subsequent counseling, the fee



13A. Common Charges for all students

a) Security Deposit	Rs. 27,500/- Refundable at the completion of course
b) E-Library Charges	Rs. 1000/- Per year
c) Group Insurance	Rs. 200/- Per year
d) Computer Fee	Rs. 16000/- Per year

13 B. Hostel & Mess Charges

a)	General Independent Room	Rs. 16,500/- Per year for the first year with 5% hike for each subsequent year.
	Special Room	Rs. 26,400/- Per year for the first year with 10% hike for each subsequent year.
b)	Mess Charges	As Actual
c)	Electricity & Generator	Charges-As per consumption
d)	As per gadgets	

i)	AC	Rs. 30000/- - for six months
ii)	Air Cooler	Rs. 600/- - for six months
lii)	Iron	Rs. 3000/- - for six months
iv)	Hot Kettle	Rs. 3000/- - for six months
v)	Microwave	Rs. 6000/- - for six months
vi)	Refrigerator	Rs. 12000/- - for six months
vii)	Room Heater/ Boiler	Rs. 8000/- - for six months



General Information & Instructions

14. Payment of tuition fee, and hostel and mess charges must be made either by cash against a proper receipt, by RTGS or by a Bank Draft in the favour of "National Dental College & Hospital, Dera Bassi" payable at Dera Bassi.
15. The fee mentioned herein for Govt. Management and NRI category candidates are subject to change in accordance with the decision of the Court/Government of India/Punjab Government/DCI, if any.
16. After admission to National Dental College & Hospital, Dera Bassi if a candidate shifts within one month to any other college in Punjab on the basis of NEET-UG- 2018, the hostel charges will be refunded after deducting one month fee and hostel charges. In case the candidate shifts after one month but before three months, the due charges will be refunded after deducting the hostel charges for the three months. Charges of mess will be refunded proportionally after deducting charges of actual days calculated from the date of admission to the date of relieving from National Dental College & Hospital, Dera Bassi.
17. In addition to fee, the students will submit Bank Guarantee in favour of National Dental College & Hospital, Dera Bassi for the remaining fee of Three years ***The Bank Guarantee must be submitted within seven days of the date of admission.***
If the annual fee is increased by the orders of Court/Govt. of India/Punjab Govt./DCI, student will submit the Bank Guarantee of the increased amount accordingly.
18. Fee and hostel charges and other allied charges are to be paid before the start of the academic session. Fine of Rs. 200 per day will be charged in addition to the interest @2% per month from the students failing to deposit their fee in time.
19. Security of Rs. 27,500 will be refunded after successful completion of the Compulsory rotatory Internship.
20. In hostel rooms, a fan point, a light point and one extra point is provided. Charges for the use of Air-conditioner, room-cooler, heater and or other gadgets will be extra as per the rules and regulations prevailing in that year.
21. As per Baba Farid University of Health Sciences, Faridkot rules, all students will complete their internship in their parent college. Student who has passed BDS from other college and is willing to do internship at National Dental College & Hospital, Dera Bassi will be considered only if he/she produces the requisite documents as per the DCI/BFUHS rules. NOC from the Parental College, concerned University, DCI and is ready to pay Rs. 40,000/- as fee charges for the internship as the pre requisite.
22. The Management will be responsible to get all the students insured to cater for the untoward eventualities including risks while travelling to & fro from college and while working in the laboratories/clinics etc. It would be available at nominal charges and cover the life of each student. Rs. 200/- per annum will be charged for their group insurance. The cover is for Rs. one Lakh on death only.



College Rules & Regulations for the Students

23. All students shall comply with the following college rules and regulations :

- a) Regular and punctual attendance in all classes, activities like lectures, demonstrations, practicals, clinicals, tutorials, tests etc. is mandatory. In addition, students will participate in all college activities like clinical meetings and conferences, guest lectures, seminars as well as sports and cultural activities.
- b) Students whose conduct and academic standards are not considered satisfactory, shall not be allowed to appear in the University Examinations.
- c) Students absenting themselves in Sendup Examination for internal assessment will not be allowed to appear in the University Examination.
- d) Attendance at the college examination and marks obtained in these will be taken into consideration in making the internal/academic assessment. No student shall be allowed to appear in the Professional Examination of the concerned subject if his/her attendance falls short of 75% of the total lectures in a subject including Seminars, Group Discussions, Tutorials Demonstrations and Practicals etc.
- e) Prior permission for Leave of absence from the classes must be taken from the Heads of Departments. In case of illness, a medical certificate by Authorised doctor must be sent immediately.
- f) Students will be provided washable white coats with college logo on the left pocket, on payment. These coats will be stitched on order. They will also be issued college identity card and name plates on payment for both the items, which are to be worn at all times in the College, laboratories and on Hospital duty. They must also have their own instruments and consumables.
- g) Illness and minor ailment must be reported to the warden/competent authority as early as possible.
- h) Strictly forbidden, in any part of the Institution are :
 - i) The possession or use of alcoholic beverages.
 - ii) The possession or use of addictive or hallucinogenic drugs.
 - iii) Gambling.
 - iv) The possession or use of firearms and any lethal weapons.
 - v) Loitering around, especially under the influence of alcohol.
- i) Ragging in any form is completely forbidden and it is punishable with fine, or even expulsion from the college and also prosecution. Ragging is defined amongst others as, "display of disorderly conduct, an act of causing physical and physiological harm or causing apprehension of fear or shame or



embarrassment". The definition also includes, "teasing, abusing, threatening, playing practical jokes or asking students to perform something the student in ordinary course would not do". It further includes "causing injury, degrading, humiliating a fellow student and causing distress of mind or spirit".

All students and their parents will have to submit an affidavit to this effect.

- j) Students must pay for all damages caused by them to books, instruments and other college property.
- k) The college does not hold itself responsible for debts incurred by the students.
- l) Students are not allowed to put up notices within the institution without prior written permission from the office of the Principal and are also forbidden to communicate with any outside authority directly. All such communications must be submitted to the Principal who will forward these if considered desirable, to the authority concerned. Any students infringing this rule may be suspended.
- m) College fees must be paid in full by the due dates. Any students whose fees together with the fine imposed, are still unpaid will be suspended from attending lectures, practicals etc. until the fees/dues have been paid.
- n) All irregularities, neglect of duties, breach of rules and indiscipline are to be brought to the notice of the Principal. The Principal, in consultation with the Management, shall deal with any serious offence, for which an adverse entry in the students personal file/record register may be made and penalty imposed. Penalty could be either written or a verbal warning, fine, suspension and/or removal /expulsion from the College.
- o) The decision of the Principal/ Management in all disputes would be final & binding on the students.
- p) In addition to the above mentioned regulations, the students shall religiously obey the instructions disseminated to them through the faculty and the Principal/Management.

Class Room



Clinic



Schedule of Tests

24. Tests will be conducted regularly and awards will be added towards internal assessment. It is important requisite for the students. The internal assessment will be 10% of the total marks in each subject. (Subject to change by order of the University/DCI).

- a) Students who fail in internal assessment will not be issued roll number for University Examination.
- b) It shall be based on day to day assessment & evaluation of student's assignment,

preparation for seminars and clinical case presentation etc.

- c) Regular periodical examination shall be conducted throughout the course.
- d) Day to day records will be given importance during internal assessment.
- e) A student must secure at least 50% of the total marks fixed for internal assessment in the particular subject in order to be eligible to appear in the final University Examination of the subject.

Periodic Progress Report

25. Progress report of each student will be sent periodically to the parents. The teachers will counsel each student. This interaction would create better environment. It will help build rapport between student and teacher.



College Hostels

26. Accommodation

Good accommodation is provided to all students. Provision for a separate residential accommodation exists for boys and girls students in the institute premises. Every student will stay in the hostel except those who have their homes in Chandigarh, Mohali and Panchkula. No student is allowed to rent accommodation in Dera Bassi and its surrounding localities.

27. Hostel Rules for Boys and Girls

- The residents of the hostels are required to follow the hostel rules strictly as given below and also submit an undertaking in the prescribed form.
- Rooms are allotted on the basis of criteria/procedure laid down by the

authorities from time to time. No changes will be made during the continuity of the session.

- The student, at the time of admission to the hostel, must show the receipts of the Hostel Fee and Room Rent paid, to the Warden to his/her satisfaction, without which the occupation of any accommodation within the hostel shall not be allowed.
- Every student before admission to the hostel, shall give an undertaking that he/she shall not keep any unauthorized person, including a day scholar in his/her room and that if he/she is found keeping such a person without prior permission of the Hostel Supdt/Warden, he/she shall be liable for expulsion from hostel.



Boys Hostel



- e) Students/residents are not allowed to use electric heater, electric press and/or any other electrical appliances run by power in their respective rooms or else where without written permission from the competent authority. Anybody found violating this rule will be subject to a suitable fine alongwith confiscation of such electrical appliances. For the use of Air Conditioner/Air Cooler/ Heater /Refrigerator /TV, prior written permission from competent authority must be obtained. Playing or possession of music system above 20 watts is not permitted.
- f) Residents will be held fully responsible for any loss or damage to the electrical fittings, furniture etc. in their rooms.
- g) Students insisting on keeping expensive/ gold items in their rooms must get these items insured. In case of theft of any of these items the institution shall not be responsible.
- h) Residents wishing to absent themselves from the hostel after closing time (as decided by the authorities from time to time) shall obtain a permit from the Warden and shall sign a register kept by the Warden stating where they are going and when shall be back in the Hostel. Permit to leave the hostel may ordinarily be obtained from the Warden/ Superintendent.
- i) Student/resident of the Hostel will be considered absent from the Hostel without written permission of the Warden/ Superintendent. Residents wishing to visit friends or relatives allowed by the parents, even on holidays, shall obtain the written permission of the Warden. If the rules are not observed by the hostler, the responsibility of the consequences is entirely on the parents.
- j) Residents are required to write their name and address on the register maintained for the purpose with the Warden before



leaving for outstation on the weekends/holidays.

- k) As a resident of Boys/Girls Hostel, his/her room is liable to be inspected by the authorities including Warden.
- l) Any student found in possession of or having taken alcoholic drinks or any kind of narcotic/intoxicating drugs will be expelled from the Hostel.
- m) Discovery of any lethal weapons or fire-arms on person or in possession of a student shall mean expulsion from the College.
- n) All the Hostel residents are supposed to take their meals in the mess and not in their rooms.
- o) No student/resident should misbehave with the mess/canteen employees. Any complaint against such employees must be brought to the notice of the Warden.
- p) Illness must be reported to the Warden by the students concerned at once.
- q) No resident should create any disturbance or nuisance for the fellow residents by rushing about in their rooms/corridors and playing radios/stereos/VCR's at late hours during the night.
- r) No female guest shall be allowed to enter the Hostel rooms except the Guest Room in Boy's Hostel and vice versa.
- s) Ragging is crime. Anybody found indulging in ragging will render himself/herself liable for expulsion from the Hostel and suspension from the College forthwith.
- t) Anybody found violating any of the above rules shall render himself/herself to fine or expulsion from the Hostel, or both Hostel and College.
- u) Any situation not covered by these rules shall be decided by the Principal after

consultation with the Management.

- v) All students residing in the Hostel must submit passport size photographs of their parents (mother and father in case of boys and upto four female relatives in case of girls) for making identity cards so that they can visit their rooms. The visitors must present identity cards at the Hostel entrance and make necessary entry in the register.

28. Additional Rules for Girls

- a) The parents will write to the Principal, at the time of Hostel admission the name and address of the relatives/friends who would visit the girl students. Students/parents must provide full name and address of the relatives/friends whom the hostler can visit during short holidays or other times.
- b) Any girl student, who wants to go home for any reason, should first obtain permission from the Hostel Superintendent and on the basis of that she will seek the Warden's permission to leave the Hostel, failing which the entire responsibility will be that of the student and the parent concerned. However, in such an event the discretion to impose fine rests with the Principal.
- c) No male student will be permitted in the Girls Hostel with any excuse including any festival celebration etc.

Important Note : No student will be permitted to stay in private paying guests as well as private homes in & around Dera Bassi. However students can stay in Panchkula, Mohali and Chandigarh by submitting written permission from his/her parents. The PG accomodation should be approved by the concerned authorities.

The Library

29. General Information

Library is equipped with a large number of books with a wide range of topics in Medical & Dental Sciences. Many journals and periodicals are received and these are available to members. We have subscribed to e-journals and Reference Books. We are building our library progressively and would appreciate that students take full advantage of the library

30. Rules for Library

Students will observe the following rules in letter & spirit :

- a) Every students will deposit Rs. 20000/- as library security which will be refundable at the end of the course. They will be allowed to take out from the library only two books at a time. Each student will be issued Library card at Rs. 100/- and photo of the student will be pasted on it.
- b) No books shall be kept by any student for more than 14 days. He/she shall have to pay a fine of Rs. 50.00 per day per book till it is returned to the library if kept for more than 14 days.
- c) Text books, prescribed by the College, shall not be issued to the students.
- d) Every borrower shall be issued a borrower's card which will be stamped by the Librarian each time a book is issued or returned. If the card is lost, duplicate card can be purchased from the office on payment of Rs. 100/-.
- e) The book card placed in the pocket at the end of the book, must be delivered to the Librarian, before the book is taken away and the borrower must have his/her own card stamped.
- f) During the annual stock checking in June, all books issued must be returned. A student who does not return the books shall have to pay the charges i.e. Rs. 100/- per day.
- g) Periodicals, publications and newspapers received for students and placed on the table for the use of students, must not be taken away under any circumstances.
- h) Silence and order must be maintained in the library at all times. Any infringement of this rule will be seriously dealt with.
- i) Any person who loses, defaces or otherwise seriously damages a book shall be liable to pay the cost, at the current price; in the event of the book being one of a set of series, the cost of the whole set of series will be recovered if the single copy lost/damaged is not available. Books that are required for occasional reference, such as Encyclopedias, Dictionaries, Atlas, Year books and Rare books shall not be issued from the library.
- k) Books borrowed from the library are not transferable.
- l) Books will be issued strictly on the priority demand.





31. Internet Broadband Connection & Computerization

- We have various on-line Journals available on the internet which every student can access on the internet.
- We have fully equipped with multi media library.
- Most of our departments are inter connected and can share/access their respective information with other departments.
- We are in process of fully computerizing the record of students.

32. Ragging

Ragging in any conduct whether by verbal or written or act with an aim to harass, tease, ill treatment showing rudeness, involving unnatural, unethical behaviour and causing physical, psychological harm and annoyance to any person eg. fresher or a junior students.

MEASURES FOR CURBING THE MENACE OF RAGGING

33. Ragging of the students particularly when they are admitted afresh to this College is illegal and completely forbidden. It is punishable with fine, or even expulsion from the college and also prosecution. Ragging is defined amongst others as, "Display of disorderly conduct, an act of causing physical and physiological harm or causing apprehension of fear or shame or embarrassment, The definition also includes, "teasing, abusing, threatening, playing practical jokes or asking students to perform something the student in

ordinary course would not do". It further includes causing injury, degrading, humiliating a fellow student and causing distress of mind or spirit.

34. On line Filling of Anti-Ragging documents

a. It is mandatory for every student and his/ her parents to submit an anti ragging affidavit at the time of first admission and thereafter each year at the time of annual registration. These are UGC's regulations.

b. It is the order of the Hon. Supreme Court of India that contact details of students must be collected from these affidavits and stored electronically at a central location.

c. The Ragging Prevention Program developed ON LINE procedure Centrally for downloading anti ragging affidavits. As a result college authorities do not have to collect information separately and compile it. It will save a lot of their time and energy.

d. It is a simple procedure comprising of



Three steps

Step 1: Log on to www.ANTIRAGGING.in or www.AMANMOVEMENT.org. Click on the button called - On line affidavits.

Step 2: Fill in the information as desired and submit the form.

Step 3: On successful completion you will receive affidavits, both for Students and Parents, through E mail. If you do not have an E mail address please create one before you log in. If your parents do not have an E Mail/Mobile/ Landline Phone number please do not panic. You can give those of your friends or relatives. There is absolutely nothing to worry.

e. If you make a mistake while submitting your form you can start afresh and submit the information again. There is no problem. It is a very

easy process.

35. At the time of admission, certain students will be asked to give certificate from Medical Doctor regarding his/her behavioral pattern. The College authorities will keep strict vigil on suspect students.
36. Hostel warden shall maintain discipline as well as utilize softer skills for counseling and communicating with the youth outside the class room situation. Wardens shall be accessible at all hours and shall have mobile phone. Management shall review and suitably enhance the powers given to hostel wardens and authorities involved in curbing the menace of ragging.

37.Punishments : By Anti Ragging Committee

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the Institution, the possible punishments for those guilty of ragging at the Institutional level by any one or any combination of the following :

- a) Suspension from attending classes and academic privileges.
- b) Withholding/withdrawing scholarship/ fellowship and other benefits.
- c) Debarring from appearing in any test/examination or other evaluation process.
- d) Withholding results.
- e) Debarring from representing the Institution in any regional, national or international meet, tournament, youth festival, etc.
- f) Suspension/expulsion from the hostel.
- g) Cancellation of admission.



- h) Rustication from the Institution for a period ranging from 1 to 4 semesters.
- i) Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
- j) Fine ranging from Rs. 25000/- to Rs. 1 Lac.
- k) Collective Punishment : When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

38. Anti Ragging Committee

Sr. No.	Name	Appointment
1	Dr. Vinay S. Dua	Director Principal Mob. No. 09814617474
2	Dr. Neeta Pasricha	Prof. & HOD Prosthodontics Member Mob. No. 07837860904
3	Dr. P K Ahluwaila	Prof. & HOD Oral & MaxillofacialSurgery, Member, Mob. No. 09814624790
4	Dr. Manju Bala	Prof. & HOD General Human Anatomy, Member Mob. No. 09815656426
5	Dr. Deepak Grover	Director Students Welfare, Member Mob. No. 08968886342
6	Sh. Pawan Kumar	Security Incharge Member Mob. No.: 07973176430
7	S.H.O	Mob. No.: 09592916027
8	S.D.M	Ph.: 01762 -282224

39. Anti Ragging Squad I

Sr. No.	Name	Appointment
1	Col (Retd.) B S Ajravat	Administrative Officer cum security officer, Mob. No. 081464218002.
2	Dr. Gurpreet Kaur	Prof. & HOD, Department of Periodontology, Mob. No. 099145 05540.
3	Dr. Ankita Goyal	Reader, Department of Pathology, Mob. No. 09780100615.
4	Dr. Anurag Aggarwal	Prof. & HOD, Department of Conservative Dentistry, Mob. No. 098152 88381
5	Ms.Bhupinderjit Kaur	Warden Girls Hostel, Mob. No. 08264861847
6	Mr. Gurnam Singh	Assistant Administrative Officer, Mob. No. 09814942262
7	Mr. Gurnam Singh	Warden Boys Hostel, Mob. No. 09814942262



40. Anti Ragging Squad II

Sr. No.	Name	Appointment
1	Dr. Rohini Dua	Prof. and HOD Pedodontics, Mob. No. 09216966565
2	Dr. Ambika Dhaliwal	Reader and HOD Oral Medicine & Radiology, Mob. No. 098140 38093
3	Dr. Yadvinder S. Dhaliwal	Reader, Department of Orthodontics, Mob. No. 09814038031
4	Mr. Pawan Kumar	Security Incharge, Mob No.:07973176430
5	Ms. Tara Rani	Warden Girls Hostel, Mob. : 097817 47910
6	Mr. K.M Tariquat	Civil Engineer, Mob.: 09216836904
7	Mr. Gurnam Singh	Warden Boys Hostel, Mob. No. 09814942262

41. List of other Persons with Designation & Contact Nos.

S.No.	Name	Appointment	Contact No.
1	Dr. Vinay S. Dua	PG Incharge	09814617474
2	Ms. Bhupinderjit kaur	Warden Girls Hostel,	08264861847
3	Mr. Gurnam Singh	Warden Boys Hostel,	09814942262
4	Mr. Kuldeep Singh	Mess Incharge	07508170158
5	Ms. Anita Jalota	Library Incharge	0172-2770013
6	Mr. K. M. Tariquat	Recreation Room Incharge	09216836904
7	Mr. Santosh Kumar	Rest Room Incharge	09880381535
8	SHO	Local Police	09592916027
9	SDM	Civil Adm.	01762-282224
10	SMO	Civil Hospital	09876722099
11	Mr. Gain Singh	Ambulance Incharge	09914566063
12	Ms. Isha Juneja	Reception Officer	08725859364
13	Mr. Rajinder Kumar/Vikas	Incharge of Toilets/Lifts	08968055532
14	Mr. David Solaman	Lab Incharge	09815873996
15	Mr. Puneet Dutta/ Ram Avtar	Computer Room Incharge	09729568814
16	Mr. Pawan Kumar	Security Incharge	07973176430
17	Mr. Sukhwinder Singh	Security Guards	09246711342
18	Mr. Gurnam Singh Mr. Surinder Singh Ms. Anita Rani Dr. R.M. Singh	Emergency Response Team	09814942262 09877595625 09216836903 09815855540
19	Mr. Gurnam Singh	Bus Incharge	09216836901
20	Mr. Gurmeet Singh	Parking Incharge	09729003536
21	Women Cell	Govt. Helpline No.	1091
22	Mr. Gurnam Singh	Liaison Officer	09216836901
23	Dr. Deepak Grover	Dealing with SCs, STs, OBCs Minorities and Transgender	09803364741
24	Ms. Diksha	BDS 1st Year Students Monitors & Leaders	08556919161
25	Ms. Iknour	BDS 2nd Year Students Monitors & Leaders	08427457117
26	Ms. Rasgun	BDS 3rd Year Students Monitors & Leaders	08968685356
27	Ms. Aditi Bhatia	BDS 4th Year Students Monitors & Leaders	09041315995
28	Dr. N. M. Sharma	First Aid	09814274963
29	Dr. Rohini Dua	Counselors	09216966565



42. Monitoring Cell

Sr. No.	Name	Admission Year	Contact No.
1	Ms. Ripudaman Kaur	2013	08427654026
2	Ms. Preeti Kainth	2013	08284858504
3	Ms. Aditi Bhatia	2014	09041315995
4	Ms. Akriti Pathaina	2014	07508838289
5	Mr. Rasgun	2015	08968685356
6	Mr. Karan Aggarwal	2015	08872037373
7	Ms. Iknor	2016	8427457117
8	Mr. Archit Mogla	2016	9814347060
9	Ms Diksha	2017	8556919161
10	Mr. Karan	2017	8528659200

43. Computer Club

We have Hi-tech internet system for the entire college complex. We also have adequate number of Desktop Computers installed in the Computer Club, Boy's Hostel and Girl's Hostel. Needless to say, that computer literacy is important aspect in the life of the student. It helps to acquire knowledge, about latest/updated procedures in various fields in general and in dentistry in

particular. It is, therefore, mandatory for every student to become a member of the Computer Club.

44. We have very nominal charges i.e. Rs. 15,000 per annum per student. This also meets the directions given out both by Dental Council of India and Baba Farid University of Health Sciences on the Computer Education to the students.

Public Health Dentistry



Camps for Medical/Dental Checkup



Department of Oral & Maxillofacial Surgery

